

AYSO Palmdale Region 393

Board Meeting Minutes- December 2025

Date: December 4, 2025

Time: 6:30-9:00 PM

1. Call to Order

The meeting was called to order to discuss section/ area news, tournament preparation, financial tracking and processes, fundraising and registration

2. Attendance

Board members Present: Kelly, JD, Tiffany, Susan, Willie, Paul, Cynthia, Dina, Evan

Non-Board Members Present: Bob (area board member), Amanda, Ashley

3. Overview

- RC made a nomination for Secretary of the Board. Nominee unanimously voted in and accepted.
 - Region 393 has received high praise from section representatives
 - Region remains financially healthy with strong documentation practices and high-quality volunteer support.
 - Discussions included fundraising, tournament processes, and long-term planning for the EPIC festival (Nov. 8, 2026)
 - Communication process and board expansion protocol needs to be reviewed
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4. Region/ Section News

- RC to modify CVPA's title to include "Fundraising & Events."
 - Section Director, has expressed great gratitude for this board and the work that is being done to grow the region and remain financially stable.
 - Fall season concluded on November 8th. Record team count: 57 teams
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5. Tournament News

- The board discussed the need for centralized tracking of tournament payments, fundraising status, and player participation.
- A need was identified for a tournament tracker, i.e. Google doc, to track tournament payments, fundraising and participation.
- Mandatory coaches meeting for head and assistant coaches scheduled for Dec. 15th/17th.
- 393 teams to provide 2 refs, one being center. Ref uniforms will be yellow.

- 9 teams advancing to playoffs; 5 All Star teams participating.
 - All Star Tournament Starts January 11.
 - Kickmas and Quartz Hill tournaments cancelled due to lack of participation.
 - Palmdale to host EPIC Tournament November 8, 2026
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6. Treasury

- Treasurer continues to work the payment and refund process via Square- fees have moved from 3.75% to 4%.
 - Divi cards to remain with 4 board members only.
 - 4 reports to be shared via board chat: reconciliation report, recent transactions, statement of activity and statement of financial positions.
 - Volunteers should not be handling cash
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7. Fundraising

- Vertical Raise planned for All Stars/ Tourney.
 - Popcorn fundraiser scheduled for spring season.
 - Potential fundraising events include a rummage sale, movie night and uniform pick-up event.
 - Palmdale hosted EPIC tournament- seek donations from our area counterparts.
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8. Registration

- Spring registration opened December 1st, ends February 15th, 2026.
 - Fee: \$140 includes early bird discount of \$20 which ends 12/31/2025.
 - Need for Registrar addition to board remains in place
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9. Action Items

- Create tournament tracker for payments, fundraising and participation
- Ensure All Star and Tournament coaches and assistant coaches have received invite to mandatory coaches Zoom meeting.
- CVPA to double check All Start and Tournament coaches' credentials
- EPIC to create a budget tracker for local and tournament needs
- Tournament Admin to ensure all applications are submitted alongside payment
- Retrieve keys and paint from past board members
- Nominate and vote for Registrar board position

10. Adjournment

The meeting concluded after action items were assigned and next steps were confirmed.